
Special Ketchikan City Council meeting was called to order by Mayor Sivertsen at 6 p.m., June 11, 2020, with the following members present: Dick Coose, Janalee Gage, Mark Flora, David Kiffer, Emily Chapel, Samuel Bergeron and Judy Zenge.

The Pledge of Allegiance was given by all persons in the Ted Ferry Civic Center.

Staff present were Manager Amylon, Assistant Manager Simpson, Finance Director Newell, City Attorney Seaver, Port & Harbors Director Corporon, Police Chief White, Deputy Police Chief Mattson, Emergency Operation Center Manager (EOC) Hoage, Electric Division Manager Donato, Telecommunications Division Manager Cushing, Civic Center Manager Nelson, Deputy Clerk Lee and City Clerk Stanker.

COMMUNICATIONS - None

PERSONS TO BE HEARD

Renee Schofield said she has been a local business owner for over 20 years. She thanked the Council for the work they are doing, noting the job before you will not be an easy one. She indicated we have an opportunity with this funding to exercise some relief, and that should be our focus tonight. She encouraged the Council to think about what the Borough has so there is no duplication in the efforts, and where we can possibly combine funds. She said the City has the social services powers and the Borough holds the economic development powers, and we need to move those funds back and forth fluidly so we can leverage assets the best we can. She reiterated the timelines the City is up against to distribute these funds, noting our time is limited. She said we can't save everybody, but we have to keep people housed and look at health and safety first. She informed she was here to answer any questions, and offered her support to wherever there is a need.

Mary Stephenson spoke to her handout she prepared that included information that has been consolidated to save time, effort and paperwork across the board for the City and Borough. She explained her charts for City-Borough allotments for various programs and consolidated projects to still meet the budget. She felt a modest stipend be put in place to help the individuals that are hurting right now, noting she herself was one of those individuals. She concluded by summarizing her report with her suggestions for disbursements by the Council of the CARES Act Relief funding.

Kathleen Light said she is the Director of the Arts Council, and is offering their services as a pass-through organization to the Council. She stated they are concerned about individual artists falling through the cracks as single business owners because this group was not able to receive funding with other relief programs. She continued they are also worried about art organizations and art businesses in the community.

There was discussion regarding how organizations could assist in distributing the CARES Act Relief funds.

Bess Clark said she is the executive director of Community Connections and wanted to discuss the CARES Act money and to make sure it gets into the hands of the people that need it. She described the array of services Community Connections offers to the community and Southeast Alaska. She noted they have the expertise in getting money out to the people that need it and wanted to offer their assistance to the City. She said she was available to answer any questions.

Abby Bradberry applauded the Council for their work on getting money out into the community. She stated the biggest issue people are experiencing with other funding is exclusions and

suggested limiting the amount of exclusions to ensure the money gets out quickly. She noted the Permanent Dividend Fund will be coming out in July which will help individuals through the summer. She continued then the Borough and City can assist individuals with the second and third rounds of funding to help them get through the winter months.

NEW BUSINESS

Suggested Programs for Funding from the First Installment of CARES Act Relief Funds

Moved by Coose, seconded by Kiffer the City Council direct staff to finalize programs for the disbursement of CARES Act Relief funding in the amount of \$5,919,347 to City residents and businesses as determined appropriate by the City Council.

<u>Suggested Programs</u>	<u>Amount</u>
Utility Assistance	\$ 1,440,000
Moorage Assistance	\$ 300,000
Daycare Assistance	\$ 350,000
Small Business Assistance	\$ 2,480,000
Residential Rent & Mortgage Assistance	\$ 1,000,000
Non-Profit Organizations	\$ 350,000

Manager Amylon gave a summary of the monies that are being made available to the City and Borough, noting the City has \$5.9 million available in the first round. He said it is up to the Council's discretion in terms of how you want to distribute these funds. He indicated staff has put together a draft outline with suggestions for the Council. He said what staff has proposed is in no means written in stone. He said he agreed with the comments made during persons to be heard, there is a lot of need out there and not enough money. He said his office did not receive much of feedback from the community. He explained because of that it is hard to define what the need is in terms of where to target the money and where it will be most effective. He said his office put together a simple program that would make assistance available to areas in which people will need help with, the longer the pandemic goes on.

The Manager's Office submitted a general outline for the first round of funding with recommendations and suggested combining some of the funds with the Borough for quick distribution.

A lengthy discussion ensued between the Councilmembers on what they would like to see regarding programs and distribution amounts for this round and future allocations is summarized below.

- After the distribution of the first round, the Council will have a clearer view of where the second and third round should be dispersed.
- Discussion regarding additional funding to daycare providers and local non-profits to ensure aid to the homeless, disabled and vulnerable people of the community.
- Discussion of collaborating with the Borough and local non-profits.
- Recommendations on application forms and the best way to get the applications and information out to community members.
- Clarification on policies and procedures.
- Possible future joint discussion with the Borough after distribution of first round of funding to discuss dispersal of second and third rounds.
- Discussion regarding different models available for grant distribution.

Councilmember Coose called the question on the motion.

Motion passed with Zenge, Flora, Chapel, Bergeron, Coose, Kiffer and Gage voting yea.

MAYOR AND COUNCILMEMBER COMMENTS

Councilmember Flora stated this topic requires a healthy discussion to get the money out into the community as expeditiously as we can. He reiterated comments that this money will not make individuals or a business's whole, but will help them get by. He said lets learn from this first phase and we can do a better job the second time around.

Councilmember Kiffer echoed Councilmember Flora's comments. He stated that we need to get this process started. He said as a body we will be able to see what did and did not work well and discuss what we can do it make it better for the next round.

Councilmember Zenge said she appreciated all of the work staff has done and all of those in the community who have reached out with their concerns.

Councilmember Bergeron stated that we need to put this money where it would do the most good and felt tonight's process was rushed. He said we have an obligation to seriously consider the best use of these funds whether they go to individuals, non-profits or local businesses.

Councilmember Gage said she is willing to spend more time on this discussion because this has to do with the lives and the wellbeing of everyone in our community. She encouraged everyone to think about what was discussed here tonight. She commented on the COVID-19 unemployment that is available and the difficulties of applying for it. She asked how can we assist people regarding care providers. She echoed Councilmember Chapel's comments on offering mental health services for the community.

Mayor Sivertsen said today was to listen to people and that there is a lot of need out there and we have not even touched the surface yet. He stated we have to move forward with some type of plan and we need to work with the community. He informed we will learn more about our community as we go through this process. He said he hopes that people who need this funding will have access to it. He noted that we need to keep our eye on the ball and adjust as needed to make things right for everyone.

ADJOURNMENT

As there was no further business, the Council adjourned at 7:21p.m.

Robert Sivertsen, Mayor

ATTEST:

Kim Stanker, MMC
City Clerk

FYI ITEMS INCLUDED – None

Regular Ketchikan City Council meeting was called to order by Mayor Sivertsen at 7 p.m., June 18, 2020, with the following members present: Dick Coose, Janalee Gage, Mark Flora, Emily Chapel, Samuel Bergeron, Judy Zenge and David Kiffer (teleconference).

The Pledge of Allegiance was given by all persons in the Ted Ferry Civic Center.

Staff present were Manager Amylon, Assistant Manager Simpson, Finance Director Newell, City Attorney Seaver, Port & Harbors Director Corporon, Public Works Director Hilson (teleconference), Deputy Police Chief Mattson, Emergency Operation Center Manager (EOC) Hoage (teleconference), Civic Center Manager Nelson, Electric Division Manager Donato, Electric Division System Engineering Manager Bynum, Electric Division Engineer Holstrom (teleconference), Museum Director Maxwell, Assistant Telecommunications Division Manager Lindgren, Deputy Clerk Lee and City Clerk Stanker.

COMMUNICATIONS

Mayor Sivertsen informed there were several items laid on the table, including: A request to hold the Fourth of July parade from the Greater Ketchikan Chamber of Commerce; A request to conduct Fourth of July fireworks display from the Ketchikan Lions Club; A request from the Municipality of Skagway regarding Bermello Ajamil & Partners (B&A) proposal for preparation of Port protocols; A request to remove a tree from the Creek Street Salmon Ladder project; An email from Ketchikan Waterfront Partners regarding the shortlist of proposals for Contract No. 19-36; Additional information from Councilmember Flora regarding the discussion of CARES Act Relief funding, second round; and a revised 2020 Cruise Ship calendar.

PERSONS TO BE HEARD

Janalee Gage said she was here tonight to speak as a citizen and is a 6th generation Ketchikan resident. She stated she stands with her lesbian, gay, bisexual, transgender, queer, intersex, asexual and other (LGBTQIA) brothers and sisters, as well as black, native, brown and disabled brothers and sisters who know oppression. She said she attended the local Gay Pride and Black Lives Matter demonstrations and was proud of our community for protesting peacefully. She believes it is time for Ketchikan to have a hard conversation regarding discrimination in our community and to add non-discrimination language to an ordinance protecting LGBTQIA and others.

Ryan McHale thanked the Council for their time and for listening to his and other community members speak tonight. He stated he is a gay man and new resident of Ketchikan. He asked the Council to affirm that he and other members of the LGBTQ+ community are considered equal in this City. He said he moved to Ketchikan eight months ago for a curatorial position at the Ketchikan museum and was disappointed to learn that Ketchikan and the State of Alaska lacks basic protections for LGBTQ+ individuals. He went on to say this leaves people in our community with uncertainty and potential discrimination. He cited his concerns regarding his decision to move to Ketchikan, and the possibility of discrimination based on his sexual orientation. He stated in 2019 the Human Rights Council listed Alaska in the lowest rated category for basic equality and protections for LGBTQ+ individuals in the United States. He informed people can be denied services based on who they are or whom they love with little recourse. He stated it is critical the Council ensures that our City is welcoming, affirming and most importantly safe for LGBTQ+ individuals. He continued Juneau, Sitka and Anchorage have all passed ordinances that protect LGBTQ+ individuals from discrimination and encouraged the City Council to do the same.

Lindsey Johnson said she was here to speak on behalf of herself and a few others who were unable to attend tonight on the proposed ordinance to make it unlawful to discriminate based on sexual orientation, gender identity and gender expression. She began with her statement; as an employee and employer she has denied services to people for various reasons and believes it is important to be able to deny services to people who are disrespectful to her, and her employee's rights or safety. She continued it never occurred to her that she could deny services based on discrimination. She stated she decided to stay in Ketchikan because of the strong sense of community and belonging. She said LGBTQ+ individuals have a right to feel included, protected and be able to participate in our economy. She hoped the City Council would move forward with this measure to show all members of this community that they matter and are welcome in Ketchikan. She read a statement from Kelly Cleese stating based on local and national events that she would be in favor of a City ordinance that would prevent discrimination based on sexuality or gender identity. She cited references in the Bible and encouraged the Council to consider a quote from the Bible "there is no longer Jew or Greek, there is no longer male or female, for all of you are one in Christ Jesus". She then read a statement from Allison Neterer stating, the Council sends a loud and clear message to the LGBTQ+ community if they allow continued discrimination, that you are not welcome in Ketchikan and not worthy of protection. She asked them to consider the LGBTQ+ youth suicide attempt rates are four times higher than the national average. She asked the Council to vote to protect LGBTQ+ rights for our youth, as well as the entire community to show they are valued members of our community. She continued by reading a statement from Tommy Valera stating that he and his fiancé were denied flowers for their wedding from a local flower shop because they are gay. He said Ketchikan now has the opportunity to protect people like him and his fiancé, who have grown up here, and are a vital part of the community. He stated let's show the State that Ketchikan doesn't have room for hate and set an example of what it is like for a City to care for all of its citizens.

Mary Stephenson thanked the City and the police chief for processing legislation to hold personal property up to 120 days instead of 14 days. She referenced her memo she distributed that suggested "individual" as a category for the CARES Act Relief funds. She stated she heard from two business owners that might receive funds to pay bills and not towards a paycheck for themselves. She recommended Council dedicate \$2 million of those funds to individuals.

Jason Baldwin said he was here tonight to make antidiscrimination protections in Ketchikan adequate. He stated he was shocked to see this on the agenda; that the law had not protected every citizen from the threat of discrimination. He continued our community standards need to include the minimum rights afforded to every person that is a United States citizen. He requested the City amend the antidiscrimination ordinance to protect anyone of any sexual orientation, gender identity, or gender expression.

Cynna Guabatayao said she was here tonight to support the antidiscrimination ordinance. She stated we should not tolerate discrimination of any kind, and that every member of our community is important and valuable. She stated no one should have to worry about being fired, evicted or turned away from a business because of who they are.

Robin Anderson said she works at Alaska Association for the Education of Young Children (AEYC) and was here to represent the little people in Ketchikan, those who are in childcare. She thanked Councilmember Gage for reaching out to all of the childcare providers in the community. She referenced an email sent to the Council and staff by the executive director of AEYC proposing a \$500 per child per month in care to help bolster the childcare programs in Ketchikan, noting they are struggling due to COVID-19.

Dee Wright said she is here tonight representing The Manor Assisted Living Home and on behalf of her clients who were some of the first people mandated to stay home by the State. She continued they are still mandated to stay home and not allowed to go to Rendezvous or the Senior Center, because these establishments are not being funded by the State. She felt funding should be opened back up to these establishments and encouraged the Council to reach out to the State to consider reopening these places so our seniors have some place to go.

Chris Parks thanked the community of Ketchikan for supporting Tongass Trading during these trying times. He stated that Tongass Trading has been in business for 120 years and while the business is doing ok he is worried if they will still be here if this continues. He stated he is concerned about the cruise ship season for next year and described how important the cruise ships are to this town and its economy. He reminded everyone that the local businesses are the ones that create jobs and pay sales taxes. He felt that there should be an individual category with the CARES Act Relief funding, but that it should be measured to ensure it is going to the right people. He said the Request for Proposal (RFP) should be scraped and the City should maintain what we currently have on the docks.

Norman Arriola said he would like to address the decision to allow the small ships into Ketchikan. He felt by allowing these smaller ships into Ketchikan we are playing Russian roulette with the people who live here year round, especially our elders who are vulnerable. He questioned if there is still the 14-day recommended quarantine for people arriving in Ketchikan from Seattle.

Breshen Kenoyer said she is here not just to support gay, LGBTQ+ rights but to support human rights, for the safety and security of the community. She continued that discrimination is an infection like COVID-19. She stated while she is sad to even be talking about this she is grateful that we are. She encouraged the Council to continue to talk about it to improve this community.

Martha Thomas said she was here tonight to express her concerns regarding the RFP. She informed the 2020 cruise ship season is basically over, which is a huge loss to her personally as well as all the companies involved in the tourism industry. She voiced her concerns about the loss of local jobs in Ketchikan, and encouraged the Council to drop the RFP process and keep control of the docks for the locals. She continued there are not a lot of jobs out there, and due to COVID-19 many local businesses are suffering.

Carly Hurst stated she was here regarding the need for an antidiscrimination ordinance to protect LGBTQ+ community members. She said she would like these privileges extended to everybody regardless of their sexual orientation or gender identity. She stated the Supreme Court recently ruled that the Civil Rights Act of 1964 protects homosexuals, bisexuals and transgender from discrimination at work, but leaves out protections outside of the workplace. She said the City Council can help by passing this ordinance.

Gina Palmer said she owns Palmer Daycare, and has been a childcare provider in Ketchikan for over 38 years. She felt some of the CARES Act Relief funds should be used to help our local, licensed childcare providers recover from their lost income due to the COVID-19 pandemic. She informed the pandemic has caused a financial impact to local daycares by forcing them to lay off employees and make cutbacks. She stated her business has lost over \$22,000. She indicated that Ketchikan is already short licensed, quality daycares, and she requested on behalf of all daycares that they be considered when distributing the CARES Acts funds. She thanked Councilmember Gage for reaching out to all of the licensed daycares providers to ask how they are doing, and to learn what they were going through.

Jamie Palmer informed she is here tonight as a local small business owner. She stated she owns The Captain's Lady on Creek Street, which she opened in 2017 but is currently closed due to the spike of COVID-19. She cited some of the issues regarding the federal and state grants and loans available and implored the Council not to have any exclusion on the CARES Act Relief funds. She suggested the first round of funding go to small businesses, and the second and third round of funding go to those individuals in need. She continued that she manages Allen Marine Tours and they are manufacturing in Sitka, Aquaox Alaska, a broad-spectrum disinfectant. She encouraged people to shop local first.

Abby Bradberry said she hoped the Council had the time to review the letter she submitted to them. She said while she was a firm believer in the RFP process, she now feels is not the best option for Ketchikan with regards to what is happening in our community due to the pandemic. She continued the cruise line industry has been set back three to five years at least. She felt we should think outside of the box, and work with the partners in the cruise line industry to try to create a mutual agreement like what they have established in Juneau. She encouraged the Council to think about the qualifications regarding the CARES Act Relief funds, and how it will be distributed.

Spring Barry said she has two businesses that operate here in Ketchikan, North Creative Design Company and Woodlands. She said she has heard opinions that businesses have received their fair share of federal funding, but felt that is not true and cited the issues her businesses are going through. She stated her concerns regarding the distribution of the CARES Act Relief money to ensure that it will be distributed fairly.

Loren Stanton discussed the laid on the table regarding the next round of CARES Act Relief funding, and felt that no one or group should be excluded from these funds. He cited his recommendations for spending the CARES Act Relief funding; including a mental health hotline, opening the rec-center and making it free, free internet for families that need it for school, money for childcare, establishing apprenticeships and trail maintenance. He encouraged people to fill out the 2020 Census and suggested that be mandatory before people receive any CARES Act Relief money. He stated that everyone has been affected by this virus and everyone deserves some help. He voiced his concern regarding the RFP and felt the City should retain control of the docks.

Carrie Starkey Executive Director of the Ketchikan Chamber of Commerce stated the business community is appreciative of the efforts of the Council, and the use of these funds to support and strengthen our economy. She continued the Chamber still holds its position requesting the Council pursue a "no decision" option. She said on behalf of herself as a citizen she supports an antidiscrimination act to ensure that all people are awarded the same rights all the rest of us have. She thanked the Council for their time and consideration.

State Representative Dan Ortiz thanked the Council for their service. He stated as an elected official he is in full support of antidiscrimination, and the need to address that issue in regards to sexual orientation and race discrimination. He spoke in agreement to the EOC's and City Manager's recommendation to not allow the 4th of July parade because it would be hard to enforce social distancing and we cannot risk another outbreak. He informed of, and clarified about State funds that are available for local small businesses. He informed how the State will be assisting with daycare funding. He thanked the Council for the opportunity to speak.

Anne McKim said her and husband have owned a small business here in Ketchikan for the last twenty years. She stated that businesses need to support other local businesses and encouraged the Council to keep our dollars circulating throughout the community.

Jay Mahtai said he has had a business open year-round in Ketchikan for 25 years. He stated that no one needs to be discriminated in this world and encouraged the Council to pass this ordinance. He informed he received some assistance for his small business but there isn't enough for every small business. He continued that all cruise ship related businesses have lost their source of revenue for the next 19 months due to COVID-19. He encouraged the Council to take care of the small businesses with the first round of CARES Act Relief funding, then take care of the children, daycare, vulnerable populations and the individuals with the second and third round.

Renee Schoefield said she owns Tongass Substance Screening Incorporated (TSS) and they have been in business for 20 years. She stated that we need to keep Ketchikan open for business, not just for people coming up, but for the locals. She commented on the limitations of funding available from the State. She thanked the Council for what they are doing and encouraged them not to kick this can down the road. She asked the Council if they have any questions, and offered her services

The City Council took a short break and 8:50 p.m. and reconvened at 9:00 p.m.

CONSENT AGENDA

Mayor Sivertsen suggested moving several items to the Consent Agenda, including; Ordinance No. 20-1912 regarding impoundment of abandoned property in second reading; Amendment No. 2 to Contract No. 18-26 in regards to FERC relicensing services for the Beaver Falls Hydroelectric Project by Kleinschmidt Associates; Ordinance No. 20-1914 approving a new Cingular Wireless PCS, LLC Tower Lease Agreement in first reading; Ordinance No. 20-1906 amending Chapter 11.12 regarding Telecommunications service and rates in first reading; Exempting procurement for the Electric Division supervisory control and data acquisition (SCADA) system upgrade from competitive bidding/written quotation requirements. He asked if there were any objections, and none were heard.

Approval of Minutes – June 4, 2020

Moved by Zenge, seconded by Gage for the approval of the minutes of the regular meeting of June 4, 2020.

Motion passed with Coose, Kiffer, Gage, Zenge, Chapel, Flora and Bergeron voting yea.

Resolution No. 20-2779 – Authorizing Submission to the Alaska Regional Office of National Oceanographic and Atmospheric Administration (NOAA) Fisheries and the Pacific States Marine Fisheries Commission (PSMFC) for Grant Funding Under the 2016 Alaska Pink Salmon Disaster Relief Program

Moved by Zenge, seconded by Gage the City Council approve Resolution No. 20-2779 authorizing submission to the Alaska Regional Office of National Oceanographic and Atmospheric Administration (NOAA) Fisheries and the Pacific States Marine Fisheries Commission (PSMFC) for grant funding under the 2016 Alaska Pink Salmon Disaster Relief Program; and establishing an effective date.

Motion passed with Coose, Kiffer, Gage, Zenge, Chapel, Flora and Bergeron voting yea.

**Change Order No. 1 (Final) to Contract No. 19-13 - 2019
Pavement Overlay-Surface Repair – SECON, Inc.**

Moved by Zenge, seconded by Gage the City Council approve Change Order No. 1 (Final) to Contract No. 19-13, 2019 Pavement Overlay-Surface Repair, between the City and SECON, Inc. providing a net credit of \$6,457.71, bringing the total contract amount to \$623,012.29; and direct the city manager to execute the change order on behalf of the City Council.

Motion passed with Coose, Kiffer, Gage, Zenge, Chapel, Flora and Bergeron voting yea.

**Change Order No. 1 (Final) to Contract No. 17-07 - 2017
Pavement Overlays-Surface Repairs – SECON, Inc.**

Moved by Zenge, seconded by Gage the City Council approve Change Order No. 1 (Final) to Contract No. 17-07, 2017 Pavement Overlays-Surface Repairs, between the City and SECON, Inc., providing for the close out of the contract at no additional cost; and direct the city manager to execute the change order on behalf of the City Council.

Motion passed with Coose, Kiffer, Gage, Zenge, Chapel, Flora and Bergeron voting yea.

**Change Order No. 1 (Final) to Contract No. 20-06 - Bawden
Street Paving – SECON, Inc.**

Moved by Zenge, seconded by Gage the City Council approve Change Order No. 1 (Final) to Contract No. 20-06, Bawden Street Paving, between the City and SECON, Inc. providing a net credit of \$20,346, bringing the total contract amount to \$74,169; and direct the city manager to execute the change order on behalf of the City Council.

Motion passed with Coose, Kiffer, Gage, Zenge, Chapel, Flora and Bergeron voting yea.

**Ordinance No. 20-1912 – Repealing Ketchikan Municipal Code
Sections 9.60.020 Through 9.60.050 Regarding the
Impoundment of Abandoned Property; Adding a New Section
9.60.020 to be Entitled, “Abandoned Personal Property”;
Renumbering the Remaining Sections of the Ketchikan
Municipal Code Chapter 9.60 – Second Reading**

Copies of Ordinance No. 20-1912 were available for all present.

Moved by Zenge, seconded by Gage the City Council approve in second reading Ordinance No. 20-1912 repealing Ketchikan Municipal Code Sections 9.60.020 through 9.60.050 regarding the impoundment of abandoned property; adding a new Section 9.60.020 to be entitled, “Abandoned Personal Property”; renumbering the remaining sections of the Ketchikan Municipal Code Chapter 9.60; and establishing an effective date.

Motion passed with Coose, Kiffer, Gage, Zenge, Chapel, Flora and Bergeron voting yea.

**Exempting the Procurement of Annual Long Distance
Termination Services from the Competitive Bidding/Written
Quotation Requirements of the Ketchikan Municipal Code –
ThinQ**

Moved by Zenge, seconded by Gage pursuant to subparagraph 6 of Section 3.12.050(a) of the Ketchikan Municipal Code, the City Council exempt the procurement of annual long distance termination services from the competitive bidding/written quotation requirements of the

Ketchikan Municipal Code; authorize the general manager to enter into an agreement for such annual long distance termination services with ThinQ at a cost not to exceed \$19,200; and approve funding from the Telecommunications Division's 2020 Rents and Leases - Infrastructure Account No. 645-04.

Motion passed with Coose, Kiffer, Gage, Zenge, Chapel, Flora and Bergeron voting yea.

Exempting the Procurement of Advanced Metering Infrastructure (AMI) Equipment for the Electric Division from the Competitive Bidding/Written Quotation Requirements of the Ketchikan Municipal Code – Cannon Technologies, Inc.

Moved by Zenge, seconded by Gage pursuant to subparagraph 6 of Section 3.12.050(a) of the Ketchikan Municipal Code, the City Council exempt the procurement of Advanced Metering Infrastructure (AMI) equipment for the Electric Division from the competitive bidding/written quotation requirements of the Ketchikan Municipal Code; authorize the general manager to purchase such hardware and software from Cannon Technologies, Inc. at a cost not to exceed \$97,301; and approve funding from the Electric Division's 2020 AMI Meters and Meter Replacement Parts Capital Account.

Motion passed with Zenge, Flora, Chapel, Bergeron, Coose, Kiffer and Gage voting yea.

Amendment No. 2 to Contract No. 18-26 – FERC Relicensing Services for the Beaver Falls Hydroelectric Project – Kleinschmidt Associates

Moved by Zenge, seconded by Gage the City Council approve Amendment No. 2 to Contract No. 18-26, FERC Relicensing Services for the Beaver Falls Hydroelectric Project, between the City of Ketchikan d/b/a Ketchikan Public Utilities and Kleinschmidt Associates, in an amount not to exceed \$220,000; authorize funding from the Electric Division's Beaver Falls Project Relicensing Capital Account; and direct the general manager to execute the amendment on behalf of the City Council.

Motion passed with Gage, Zenge, Flora, Chapel, Coose, Bergeron and Kiffer voting yea.

Ordinance No. 20-1914 – Approving a New Cingular Wireless PCS, LLC Tower Structure Lease Agreement; Providing for the Filing of Referendum Petitions – First Reading

Copies of Ordinance No. 20-1914 were available for all present.

Moved by Zenge, seconded by Gage the City Council approve in first reading Ordinance No. 20-1914 approving a New Cingular Wireless PCS, LLC tower structure lease agreement; providing for the filing of referendum petitions; and establishing an effective date.

Motion passed with Gage, Zenge, Flora, Chapel, Coose, Bergeron and Kiffer voting yea.

Ordinance No. 20-1906 – Amending Chapter 11.12, Telecommunications Service and Rates, of the Ketchikan Municipal Code – First Reading

Moved by Zenge, seconded by Gage the City Council approve in first reading Ordinance No. 20-1906 amending Chapter 11.12, Telecommunications Service and Rates, of the Ketchikan Municipal Code; providing for a public hearing; and establishing an effective date.

Motion passed with Gage, Zenge, Flora, Chapel, Coose, Bergeron and Kiffer voting yea.

Exempting the Procurement of the Electric Division Supervisory Control and Data Acquisition (SCADA) System Upgrade from the Competitive Bidding/Written Quotation Requirements of the Ketchikan Municipal Code – Award of Contract No. 20-14 to Open Systems International Inc. (OSI)

Moved by Zenge, seconded by Gage pursuant to subparagraph 6 of Section 3.12.050(a) of the Ketchikan Municipal Code, the City Council exempt the procurement of the Electric Division Supervisory Control and Data Acquisition (SCADA) System Upgrade from the competitive bidding and written quotation requirements of the Ketchikan Municipal Code; authorize the general manager to enter into Contract No. 20-14 for the acquisition of such SCADA upgrade services with Open Systems International Inc. in the amount of \$385,230; approve additional funding in the amount of \$8,770 for Electric Division staff participation in Factory Acceptance Training at the OSI facility located in Minneapolis, Minnesota, bringing the total procurement cost to \$394,000; and authorize funding from the Electric Division's OSI SCADA Upgrade Capital Account.

Motion passed with Gage, Zenge, Flora, Chapel, Coose, Bergeron and Kiffer voting yea.

UNFINISHED BUSINESS - None

NEW BUSINESS

Introduction of New PeaceHealth Ketchikan Medical Center Chief Administrative Officer Dori Stevens

Dori Stevens said she is the new Chief Administrative Officer (CAO) at PeaceHealth Ketchikan Medical Center. She indicated she has more than 30 years' experience in healthcare leadership. She said she joined PeaceHealth Ketchikan as health systems across the country faced the challenges presented by COVID-19, and as the virus impacted the Ketchikan community. She stated she has approached this stressful time in healthcare as a leader of a united team, and plans to assist any way she can during this difficult time. She informed she looked forward to sharing an update on the medical center's COVID-19 response and recovery efforts with you on July 2, 2020 during our scheduled quarterly presentation. She said she welcomed any questions or concerns from the Council may have, and thanked them for their time.

Ongoing Review and Discussion of Cruise Related Issues – Councilmember Bergeron

Placeholder - no discussion.

Ongoing Review and Discussion of State of Alaska COVID-19 Health Mandates – Councilmember Bergeron

Councilmember Bergeron said with the increased traffic from the lower forty-eight and the spike in the number of local COVID-19 cases, he would like support from the Council to bring an emergency ordinance forward for the first meeting in July to mandate the wearing of facemasks in public places. He felt with everything he has read indicates the wearing of facemasks would drastically reduce the spread of COVID-19. He felt that wearing a facemask would help the people who have weakened immune systems and breathing issues from contracting COVID-19.

He said as we now know there are people out there that don't follow the rules, which put all of us in danger.

EOC Manager Hoage said the EOC has updated their dashboard and daily testing count format, and some of the numbers are recorded slightly different and some of the graphs have gone away. He pointed out changes where they report the number of cumulative cases, and the number of cases that are local and non-local. He shared information on why the elderly are on continued lock down, noting he has contacted Juneau about this and has spoken with Dee Wright a couple of times. He felt this is an issue that needs to be addressed. He indicated what Ms. Wright is referring to is regarding a health advisory that closed the congregate care settings, and the state office that funds and licenses those programs cannot open up services because of that health advisory. He felt Ms. Wright makes an important point regarding the mental health and well-being of those individuals, and will update the Council as the information becomes available. He re-summarized the current state mandates regarding the quarantine periods and testing for individuals arriving in Ketchikan.

Mayor Sivertsen questioned the number of individuals arriving in Ketchikan per day. He indicated as we open up for business in Alaska with regards to the impacts of the small cruise ships versus the same number of passengers arriving at the airport every day, noting the cruise ships have a plan in place where the passengers arriving at the airport don't.

EOC Manager Hoage informed since we began testing the inbound flights that are northbound they have met 33 flights since June 6, 2020. He informed 488 initial screening tests have been given to people arriving and 48 voucher tests have been given at the airport site. He informed we are testing between 30 and 50 people arriving per day, and the daily arrivals are between 100 and up to 140 passengers, noting that number includes southbound flights too. He said a good number are arriving with a test that turn their paperwork in with a greeter on either side and can be on their way.

Councilmember Coose indicated we have a problem of not being able to move our elders out where they want to go and questioned why can't we use some of the CARES Act Relief funding or City money to get them a cab.

In answer to Councilmember Coose, EOC Manager Hoage stated the programs the elders are going to are currently not funded or operating. He indicated if they started operating without permission they would risk the loss of their licensing to continue operating. He said he would reach out to Ms. Wright to see if there is something we can do to help solve this issue locally, and in the meantime wait for a response from the email he sent to the Department of Health and Social Services (DHSS) and to Commissioner Adam Crum asking for updated information on what they plan on doing in relation to the current health advisory and allowing these places to re-open.

Mayor Sivertsen informed the Alaska Commission on Aging held a meeting today with several staff members of the DHSS to talk about this issue. He indicated the State is aware of the issue and the mental health of our seniors that are affected by this health advisory, and they are moving with caution because national statistic shows this group of people has a higher mortality rate once infected. He stated they are very aware of the issue, and are talking with providers.

Councilmember Flora questioned if the people who are arriving at the airport that are being tested are honoring the mandate period until they get their test results.

In answer to Councilmember Flora, EOC Manager Hoage said they are supposed to, but it is on an honor system for quarantining.

Councilmember Flora asked what we can do to improve the process so we don't have a repeat of what happened last weekend.

Manager Amylon said relative to the incident that Councilmember Flora is referring to, that matter is currently under investigation with possible prosecution forth coming by the Police Department and the District Attorney's office.

Councilmember Flora said like it or not this may be the risk we are going to take as we open Ketchikan up for business, and felt the community needs to be aware of it. He said this may speak to Councilmember Bergeron's suggested ordinance regarding facemask be worn. He said he has concerns there could be a repeat of this past incident.

Councilmember Bergeron explained if we want to get back into the cruise lines business, have our schools in regular session and control the outbreaks we need to require the use of facemasks. He said as time has passed he has seen less and less folks wearing masks and they are becoming too relaxed.

Councilmember Chapel felt we could have done more to prevent this as we have already had this same conversation several months ago. She indicated we should support Councilmember Bergeron's ordinance request to prevent another outbreak. She said she would like to continue to be proactive in that sense and if things have changed can we now get a list of persons coming into Ketchikan. She felt we could be more proactive and positive by doing wellness checks for these people, or maybe just picking up groceries for them.

EOC Manager Hoage said the only thing they are allowed to do with the traveler's declaration at this point is turn them over to public health.

Councilmember Chapel questioned if there is a way to create a second list.

In answer to Councilmember Chapel, EOC Manager Hoage said he would have to check with the attorney's office to see if this something we are allowed to do or not.

Councilmember Gage asked for clarification regarding Councilmember Bergeron's support for an ordinance if wearing of a facemask would be a requirement.

In answer to Councilmember Gage, Councilmember Bergeron stated he would like it mandated in public places. He informed there are many at risk people in this town and the fact it is just a suggestion, people aren't doing it.

Mayor Sivertsen suggested the possibly of installing mask station at stores, and possibly doing a campaign and/or PSA's.

Councilmember Bergeron said he was in favor of mandating mask, which means people would be protecting each other, and that it is the responsible thing to do. He felt by doing this we are doing our part and would like the ordinance to move forward along with a discussion at the July 2, 2020 meeting.

Councilmember Zenge asked for a show of four hands to move forward with a draft ordinance to mandate the wearing of facemasks in public places, and at least four hands were shown.

Discussion of a Proposed Ordinance to Amend the Ketchikan Municipal Code to Make it Unlawful to Discriminate Based on Race, Color, Age, Religion, Sex, Marital Status, Changes in Marital Status, Pregnancy, Parenthood, Disability, Sexual Orientation, Gender Identity, Gender Expression, Ethnicity, or National Origin – Councilmember Gage

Councilmember Gage felt this conversation should have taken place a long time ago not in 2020. She said this is one of those discussions where if you don't live it, you don't know it and you can't speak to it. She said she has heard things from other disabled people that she was told 25 years ago. She indicated discrimination is a slippery slope, and if we allow it in any capacity it allows for the destruction of our constitution and the rights of all individuals. She said it was time Ketchikan joined Juneau, Sitka and Anchorage, and at some point the State will catch up.

Mayor Sivertsen asked for a show of hands to direct the city attorney to move forward with an Ordinance to Amend the Ketchikan Municipal Code to make it unlawful to discriminate, and at least four hands were shown.

Budget Transfer – Restoration, Purchase and Installation of Mosaic Piling Cap Sculptures – Terry Pyles

Moved by Flora, seconded by Bergeron the City Council authorize a \$25,000 budget transfer from Appropriated Reserves of the CPV Fund to the Tourism & Economic Development Department's Port Piling Cap Sculptures Capital Account to fund the restoration, purchase and installation of four existing mosaic piling cap sculptures created by local artist Terry Pyles for display adjacent to the Port on pilings at Daly Float parallel to Berth I.

Manager Amylon indicated as a point of clarification this will be brought back as a budget amendment for final approval at the July 2, 2020 Council meeting.

Motion passed with Chapel, Bergeron, Coose, Kiffer, Gage, Zenge and Flora voting yea.

Phase I Procurement of Signposts, Signpost "Fish" Art, Interpretive Panels and Wayfinding Vinyl Sign Decals – Salmon Walk

Moved by Bergeron, seconded by Zenge the City Council authorize staff to move forward with Phase I procurement of signposts, signpost "fish" art, interpretive panels and wayfinding vinyl sign decals for the Salmon Walk at an estimated cost of \$23,915 as detailed in the Museum Director's report dated June 10, 2020; and approve funding from the Tourism & Economic Development Department's 2020 Downtown Visitor Amenities Capital Account.

Motion passed with Chapel, Bergeron, Coose, Kiffer, Gage, Zenge and Flora voting yea.

City of Ketchikan Statement Regarding Recent National Events and Ketchikan Police Department Practices

Moved by Chapel, seconded by Zenge the City Council accept staff's June 10, 2020 draft statement regarding recent national events and Ketchikan Police Department practices and direct the city manager to publish such statement as may be modified by the City Council and in what forums the City Council determines appropriate.

Councilmember Chapel thanked staff and the Police Department for putting together this draft statement. She indicated she would like to see modifications made to the statement to include strength and action items before the Council takes action. She felt it fell short of the community's primary concerns.

Manager Amylon indicated his office was given the task of putting together a statement from the Council relative to issues that were going on in the lower 48. He indicated his office did not receive any direction or suggestions on what they Council would like to see. He suggested the Council form a committee to put together a statement that would be agreeable to the Council.

Councilmember Chapel felt this Council may not be the most appropriate group to assist in this conversation, but felt it should come from people of color.

Manager Amylon said if the statement provided tonight does not reflect what would be collectively a Council position, he would respectfully suggest that you draft something and bring it back to the Council for approval. He felt that would be more effective rather than staff going back and try and do modifications that still may not be what the Council is looking for.

Councilmember Chapel indicated she would be willing to put something together, but in all fairness there are a lot of models out there that this statement could be based on. She said there is nothing more important than human lives and our local people need that reassurance from our Police Department that their lives are safe in their hands. She cited the community feedback on this issue and what their position at this point is has been loud and clear.

Manager Amylon said he works at the direction of the Council, and if the Council wants to direct him as to how to proceed with this statement he can do that.

Councilmember Coose felt the statement as presented was fine for this community, and didn't feel we should work this to death. He said this nation is one nation under God and everybody is equal.

Councilmember Gage said from her perspective this statement could be improved, noting she has gone through several letters from many different Police Departments all over the United States and it is very hard to find one that fits this community. She said these are hard conversations, and a lot of people don't want hear it.

Councilmember Kiffer said it was hard to hear all the conversations, but he would be willing to be part of a committee to put something together that would better meet some of the concerns he has heard tonight.

Mayor Sivertsen said things have changed over the years, but he was very proud and feels completely safe with Ketchikan's Police Department. He felt it was unfortunate what has happened in other community's in regards to recent events. He said he was comfortable with the current statement, and this statement may be adjusted in the future as times change. He said as we talk about use of force, he felt from his experience each situation is assessed when the officer arrives, because each incident is different. He said he didn't want anything written in this statement that would hamper our Police Department from doing the right thing.

Moved by Kiffer, seconded by Gage to defer until the July 2, 2020 City Council meeting.

Motion to defer passed with Zenge, Chapel, Flora, Bergeron, Coose, Kiffer and Gage voting yea.

Mayor Sivertsen asked for a show of hands to form a committee to bring back a revised draft statement. Councilmember Chapel, Gage and Kiffer volunteered for the committee.

**Shortlisting of Proposals for Contract No. 19-36 –
Redevelopment of Port of Ketchikan Berths I, II, III and IV and
Other Infrastructure Within the City of Ketchikan**

Moved by Flora, seconded by Coose the City Council accept the substitution of a \$1.0 million letter of credit in lieu of Survey Point Holdings, Inc.'s originally submitted \$1.0 million cashier's check for Contract No. 19-36, Redevelopment of Port of Ketchikan Berths I, II, III and IV and Other Infrastructure within the City of Ketchikan, in exchange for the company extending the expiration date of its proposal to January 17, 2021.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

Moved by Flora, seconded by Zenge the City Council shortlist Ketchikan Port Solutions and Survey Point Holdings, Inc. for further consideration for Contract No. 19-36, Redevelopment of Port of Ketchikan Berths I, II, III and IV and Other Infrastructure within the City of Ketchikan, and direct the city manager to advise Ketchikan Waterfront Partners that it has been eliminated from further consideration and its proposal has been rejected at this stage of the selection process.

Councilmember Flora felt we are trying to listen to the public in earnest to do the right thing for the community and not sell out the Port. He said this motion says nothing about Port expansion. He stated we have heard numerous comments some unfortunately not based on fact that have already determined an outcome of a process that hasn't moved forward enough to know what the conclusion could be. He felt if folks had taken the time to read the packet they would see the Council is trying to look at the two remaining candidates and compare that to the do nothing status quo option. He felt the status quo has been blown out of the water along with the rest of the 2020 cruise ship season. He stated he would support moving this forward, but would remind the community once again that we haven't made up our minds, and we can still not move ahead.

Councilmember Coose said he did not support moving this forward, noting we have heard a number of comments to let the RFP go. He questioned what the process would be from here on out, he requested a timeframe from staff, this item be brought back to the Council within 30 days, and answers within another 30 days. He felt we should thank the other proposers for participating, as said they could be good partners in the future.

Motion passed with Chapel, Flora, Bergeron, Kiffer, Gage and Zenge voting yea; and Coose voting nay.

Councilmember Coose indicated his questions have not been answered regarding the timeframe.

Manager Amylon indicated he would address that concern under his manager's reports.

**Liquor License New Application – Uncharted Alaska
Distillery, LLC d/b/a Uncharted Alaska Distillery**

Mayor Sivertsen recused himself due to a potential conflict of interest and handed the gavel to Vice-Mayor Zenge.

Moved by Flora, seconded by Coose the City Council approve the new application for Liquor License No. 5912 – License Type – Distillery for Uncharted Alaska Distillery, LLC.

Motion passed with Kiffer, Gage, Zenge, Chapel, Flora, Bergeron and Coose voting yea.

Vice-Mayor Zenge passed the gavel back to Mayor Sivertsen.

**Discussion of CARES Act Relief Funding – Second Round –
Councilmember Bergeron**

Councilmember Bergeron referenced the spread sheet that Councilmember Flora had laid on the table tonight regarding distribution for round two of CARES Act Relief funding. He felt the previous round had left out the individual and this report addresses that concern. He stated he liked the comment made tonight that there be a question on the application regarding the 2020 Census. He said he was appreciative of the effort, and if any of the other Councilmembers had other ideas he would like to hear them, noting this report meets what he would like to do.

Councilmember Gage said she would like to see funding appropriated to mental health. She said she was able to reach out to a few providers, and in talking with KIC they only take tribal members so we may want to see if they would have the capacity to assist other members of the community that are not tribal members. She stated one of the other providers indicated the disparity she is seeing is not within the native community, but with people who are not tribal members. She said she didn't know where the disconnect was with Gateway when they do offer services. She said it would be nice to get numbers on who can provide this service in the community for mental health.

Mayor Sivertsen said he reached out to the finance director for information regarding the CARES Act Relief funding if there is an area when you get the frequently asked questions (FAQ) and if the funding would work for them. He said with the CARES Act Relief funding you have to prove there is a need. He said several non-profits are currently getting federal and state funding, and those funds haven't gone away. He felt the demand on these non-profits have increased because of the pandemic, costs that they didn't budget for. He indicated as we talk about those humanitarian and daycare needs it makes a lot of sense to move some of this funding through those sources, because they know where the needs are in the community.

Councilmember Bergeron agreed with Mayor Sivertsen that in order to get the funding we need to establish the need and where it needs to go.

Councilmember Gage thought there may have been a disconnect with people thinking if we are giving it to the non-profits that those people would not benefit from those programs. She said whatever funding we put into non-profits it is because they have the mechanisms to get those funds to where they are needed. She indicated even if you don't normally go to them for those services you need to apply. She suggested advertising so people know how to apply for these services.

Councilmember Chapel thanked Councilmember Flora for putting this together, and said his report is closer to what she had envisioned in terms of spreading out some community support. She indicated she may have given the wrong impression to some of our community business members that they were not important. She assured them that is not the case, and that she personally supports local businesses regularly. She shared statistics regarding her reasoning in regards to small businesses. She indicated these CARES Act Relief funds are not free and have ballooned our national debt that we are all now responsible for. She went on to say she felt childcare relief for families were a missing component in tonight's discussion. She said at this point parents are going to have additional childcare costs, and she didn't hear that mentioned in terms of how we address this issue in the next rounds of funding.

Councilmember Gage informed in talking with some of the daycares, they are taking children without payment at this point. She said the program presented tonight from AEYC would be paying for the kids coming into the program by assisting with funding in daycare costs.

Mayor Sivertsen felt this first round will give us a lot of information to help us craft the distribution of subsequent rounds.

VOUCHERS

Moved by Coose, seconded by Flora for approval of vouchers to Parnassus Books in the amount of \$17.99.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron and Coose voting yea; and Kiffer abstain.

Manager Amylon informed the live feed is down and asked if we could take a break.

The City Council took a short break and 10:25 p.m. and reconvened at 10:35 p.m.

CITY MANAGER'S REPORT

Manager Amylon said relative to the COVID-19 incident that was discussed earlier, he recapped what the impacts have been to the City Government. He indicated there are 17 employees who are now in quarantine for 14 days, noting 3 are department heads. He informed the KPU Sales and Marketing and Customer Service Division will likely be closed for two weeks. He indicated the individual failing to quarantine is under investigation by the Police Department. He stated as the Council is aware his office has received a request from the Chamber of Commerce to conduct a traditional 4th of July parade. He informed that request has been reviewed by the EOC and has recommended the parade request not be allowed this year, and he agreed with the EOC's recommendation, and unless the Council advises him otherwise he will notify the Chamber Executive Director tomorrow that the parade will not be authorized to take place. He said in regards to the Lions Club and the 4th of July fireworks, they have submitted a plan that was reviewed and approved by the EOC and with the assistance of the Port & Harbors Department relative to encouraging social distancing on the dock. He said unless the Council directs otherwise he will notify them the fireworks were approved and they can proceed. He said at the July 2, 2020 Council meeting his office intends to bring forward a resolution to appropriate the first round of CARES Act Relief funding. He said at that time staff will present their plans for the utility and moorage relief components of those programs and informed those programs will be managed in-house. He said they met with the Borough relative to continuing discussions regarding the CARES Act Relief funds and indicated an email was sent to the Council summarizing those discussions. He said based on the number received from Finance Director Newell regarding the utility components for both residential and business, if 55% of our customers came forward that would consume all the funds appropriated for this round. He said a heating oil component will have to be funded in the 2nd and 3rd rounds, noting staff will have those numbers for the Council at the July 2, 2020 meeting. He stated earlier this week staff met with Community Connections relative to the three other components on the City's side of the CARES Act Relief funding which include not-for-profit, childcare and housing relief. He said Community Connection is interested in doing the childcare and not-for-profit and will notify his office tomorrow if they will be able to do the mortgage and rent relief side as well. He said staff is looking at Community Connections because we think they are qualified and the City doesn't have the resources to administer those programs in-house. He said hopefully that will be in place for Council consideration at the July 2, 2020 meeting. He indicated given the Council's action tonight regarding the Port RFP and Councilmember Coose's question, staff will now forward the information we have to Piper Sandler to do the financial reviews of the two proposals and what we originally defined as the no action proposal, and based on comments tonight we will have to include a fourth proposal which

would be the no action proposals with no improvements for the foreseeable future. He said the original no action proposal did include doing certain capital improvements in-house and keeping the Port under City stewardship. He suggested with the Council's approval to schedule a series of meetings for weeks of August 10th and 24th to deal with each of the two RFP finalists. He informed the first meeting would be with staff and the second would be to schedule a public meeting and he recommends that be hosted by the Port & Harbors Advisory Board to introduce each company to the community and have them make presentations without disclosing proprietary or confidential information. He stated then a third public meeting with the Council which would include an executive session for the Council to ask specific questions of the firm regarding their proposals.

Manager Amylon went on to say he has responded to the Mayor of Skagway, noting we have both participated in the Alaska Municipal League (AML) meetings. He felt AML has taken those discussions as far as they can. He indicated the Skagway Mayor and himself did not feel that the cruise line industry is moving as expeditiously as it should relative to the CDC's no sail order, and trying to get protocols in place that go beyond the ship and into the community. He said Skagway has solicited a proposal from B&A to try to work with some of the larger Southeast Alaska communities, and then branching out to some of the smaller communities to try and get a base set of community protocols in place knowing that each community would have the liberty to fine tune those protocols to reflect their specific set of circumstances. He felt we would then have something to present to the cruise line industry and not wait until the first quarter of 2021 to start those discussions. He indicated B&A has provided a reasonable cost proposal of \$10,000 and Skagway is asking if Ketchikan would be willing to split the cost with them. He informed he intended to authorize this through his own authority, and anything that is developed through this exercise will be brought back for Council review and approval. He said we should not wait for the cruise line industry's protocols, noting we need to move forward to establish what we think we need for community protocols, and what will be acceptable to Ketchikan as how we want the cruise line industry to come in and resume business. He asked if there were any objections from the Council, and no objections were heard.

Councilmember Coose said he likes the idea, but felt we should let the cruise lines know what we are doing. He said he was not comfortable with staff's timeframe, and questioned what the timeframe was for Council to make a final decision.

In answer to Councilmember Coose, Manager Amylon said if a firm is selected by the Council by the end of the year then we can negotiate the definitive agreements in the first quarter of 2021. He felt that timeline could be accelerated but it would depend on what direction the Council gives after the meetings and responses in August, and direction given on best and final offers. He said from there the Council will take action on one of the firms or one of the no action alternatives. He stated he would find it beneficial if we could solicit best and final offers by September. He suggested if the Council would like to accelerate this process, staff will take whatever direction Council gives and make it work.

Councilmember Coose suggested in order to settle the RFP, CARES Act Relief funding and some of the other bid issues maybe the Council should meet weekly if necessary.

Manager Amylon suggested the Council schedule a special meeting on July 9, 2020 to give staff direction regarding the 2021 General Government and KPU budgets. He informed budget packets will go out to Department Heads in August, and staff will need direction from the Council relative to the 2021 spending plans. He summarized issues that will be forth coming regarding the current budget. He said staff will try and give the Council some of the parameters they see. He said in regards to the laid on the table regarding the Salmon Ladder Viewing Platform project adjacent to

Ketchikan Apartments, and despite staffs best efforts we will probably not be able to save the tree in the center of the platform. He said he spoke with Public Works Director Hilson today and hoped staff would be given authorization by the Council to remove the tree.

Mayor Sivertsen requested an expenditure report from the finance director where it shows our spending to date in regards to the different accounts.

Councilmember Gage asked where the wood will go once the tree is taken down.

Public Works Director Hilson said typically the tree contractor takes the wood as well.

Schedule of General Government and KPU Appropriated Reserves Through the City Council Meeting of June 4, 2020

In his report, Manager Amylon provided the Council a schedule of General Government and KPU Appropriated Reserves through the City Council meeting of June 4, 2020.

COVID-19 Financial Report for the Period Ending May 31, 2020

Manager Amylon provided for Council review the COVID-19 financial report for the period ending May 31, 2020.

General Government and Ketchikan Public Utilities Customer Account Aging Analysis – May 31, 2020

Manager Amylon attached for Council review the General Government and Ketchikan Public Utilities Customer Account Aging Analysis for the period for ended May 31, 2020. He reported it's not surprising people are not paying their bills, but hopefully the utility relief package that will go out in July will help customers out.

Revised 2020 Ketchikan Cruise Ship Calendar

Manager Amylon attached for Council review a memorandum from Port & Harbors Director Corporon that transmits a revised cruise ship schedule for this year based on recent announcements by small vessel operators of additional sailing cancellations of 2020.

Surplus Vehicle and Equipment Auction Report

Manager Amylon included for Council review a memorandum from Contracts/Grants Administrator Bob Diaz detailing the results of the June 4, 2020 outcry auction of City owned surplus vehicles and equipment.

Resignation of Fire Marshall Andrea Buchanan

Manager Amylon informed the Council of the resignation of Fire Marshall Andrea Buchanan. He thanked Ms. Buchanan for her work this past year and for the dedication shown while with the Ketchikan Fire Department, noting this position is not easily replaced and requires the keen ability to balance public relations with policy and public safety. He wished her and her family well in their future endeavors. He advised the Council he would keep them informed as to the status of the recruitment effort for the Fire Marshall position.

Port & Harbors Advisory Board Approval of American Cruise Lines' Proposed COVID-19 Operating Plan

Manager Amylon attached for Council review a memorandum from Port & Harbors Director Corporon indicating at the Port & Harbors Advisory meeting of June 9, 2020 they approved American Cruise Lines' proposed COVID-19 operating plan. He stated the board also recommended to the Council that other small vessel operators be required to submit a COVID-19 operating plan that is comparable to or better than that which was proposed by American Cruise Lines.

Negotiations for the Use of a ground Transportation Staging area in Downtown Ketchikan – Ward Cove Dock Group

Manager Amylon said by report dated March 27, 2020 he advised the Council that staff met with the Ward Cove Dock Group and presented alternative proposals relative to a ground transportation staging area in downtown Ketchikan, and provided a copy of Mr. Binkley's response for Council review. He said he didn't believe this issue should be left to the last minute, and he would appreciate any direction the Council may wish to provide regarding how to proceed.

K.P.U. MANAGER'S REPORT**Project Status Reports of the KPU Operating Divisions – May 2020**

General Manager Amylon provided a memorandum for Council the project status reports of the KPU Operating Divisions of May 2020.

CITY CLERK'S FILE – None**CITY ATTORNEY'S FILE**

Report of Significant Activities for the Month of May 2020 – Office of the City Attorney.

FUTURE AGENDA ITEMS - None**MAYOR AND COUNCIL COMMENTS**

Councilmember Coose thanked everyone who came tonight and spoke. He said in the paper about a week ago the Department of Transportation (DOT) published the Tongass Avenue improvements from the hospital to McDonalds, and they haven't addressed any of the Councils recommendations in their plan. He felt we should write a very strong letter to the Governor with our concerns we have, and that they should start this year while we don't have the traffic we normally do.

Councilmember Gage thanked everyone for coming out tonight and for their comments.

Councilmember Bergeron thanked everyone tonight and felt it was a very productive meeting, and thanked everyone for their public comments as it was all positive.

Councilmember Zenge thanked all the businesses for coming out tonight and Councilmember Gage, and she would speak to this at a later date.

Councilmember Kiffer thanked everyone for coming out tonight and felt there were some great things said tonight. He indicated unfortunately he only heard about 10% of it.

Mayor Sivertsen felt as the Council is working their way through all these issues he would like to ask the community to be patient, positive and strong, noting that is how we are all going to get

through this together. He asked everyone to remember we are open for business, but the virus is still active and is still a threat to our families and neighbors. He encouraged everyone to continue to wash your hands, to practice social distancing, reduction in social activities are all important parts in keeping everyone safe as we continue to move forward

OTHER NEW BUSINESS - None

EXECUTIVE SESSIONS

Request for Executive Session – Negotiations of Lease and Operating Agreement for PeaceHealth Ketchikan Medical Center

Moved by Bergeron, seconded by Flora the City Council declare that consistent with the city manager's report dated Jun 8, 2020, it is in the best interest of the City Council to discuss the status of negotiations between the City and PeaceHealth for a new Ketchikan Medical Center lease and operating agreement in executive session in accordance with Ketchikan Municipal Code 2.04.025(a)(1) and (a)(3), which includes the need to discuss subjects the knowledge of which could have an immediate adverse impact on the finances of the City and to receive legal advice within the Attorney-Client privilege.

Motion passed with Flora, Zenge, Chapel, Bergeron, Gage, Kiffer and Coose voting yea.

The Council recessed in to executive session at 11:03 p.m. and reconvened at 11:07 p.m.

Mayor Sivertsen said the Council has completed its executive session to discuss the status of negotiations between the City and PeaceHealth for a new Ketchikan Medical Center lease and operating agreement and direction was given to staff.

ADJOURNMENT

As there was no further business, the Council adjourned at 11:08 p.m.

Robert Sivertsen, Mayor

ATTEST:

Kim Stanker, MMC
City Clerk

FYI ITEMS INCLUDED

Ketchikan Visitors Bureau's Quarterly Reports of the President and Chief Executive Officer –
January Through March 2020

Lake Levels and System Generation Report for the Month of May 2020

Water Utilization Study Report – May 2020